



HERBERT'S FARM – SEASON 2017/18

MATCH DAY SET-UP

All the match day equipment you'll need for Mini Soccer and Colts matches – 12' x 6' metal goals, back bars and clips, U-hooks, corner flags and respect barriers etc. are all in the right hand metal container or in the compound. You will need the code for the large gates (1799) and the padlock to the container (4141). For the avoidance of doubt, this is the container nearest the road.

The left hand container, nearest the pitches, contains freezers, line marking equipment and paint, and tournament equipment (tables, orange netting and gazebos etc.) and will not generally need to be accessed by managers unless you're marking pitches.

12' x 6' METAL GOALS FOR 5 v 5 OR 7 v 7 FOOTBALL

In the right hand container there are four x sets of 12' x 6' Mark Harrod metal goals. When you use these, please ensure they're put back as found and stacked neatly in the container on the left hand side.

You MUST always check the goals are stable, and you absolutely must use the back bars each and every time (stored on the floor in the container) which have to be properly secured with two split pins, and then anchored with two U-pegs per goal. It is the responsibility of the manager/coach of the home team to check goal post safety each and every time. These goals must NEVER be used without the back bar and anchor in place. They simply are not stable without them. Remember that YOU must check the goals even if someone else has set them up for you (i.e. if you follow another match, don't assume that it has been done right!).

When you put the Mini Soccer goals away, leave the nets on, but please take the clips out of the back bars and put them back into the blue pot on the floor in the container – these break easily and will last longer if stored separately. Please do not carry the goals with the back bar still fitted as this bends and distorts the fixings. Replace the back bars into the container on the floor, on the right hand side, when finished.





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There are plenty of U-hooks on the wooden rack on the floor – please put these back when finished. If you can't see any, it is usually because someone used them the Sunday before and left them in one of the net bins.

Do not permit the goals to be used until they are fully assembled and secured. When you have carried the goals out to the pitch, leave them flat on the ground until you have all the parts there and are ready to assemble and secure the back bar to make the goals safe.

12' x 6' PLASTIC SAMBA GOALS FOR 5 v 5 OR 7 v 7 FOOTBALL

We leave all the 8 x plastic Samba 12' x 6' goals fully assembled in the compound for training use – please put them back neatly where found when you've finished with them. Do not stack them on top of or inside each other as this stresses the joints and causes premature failure. These goals should not be used for matches unless there is no alternative – you should use the metal goals as described above.

16' x 7' GOALS FOR 9 v 9 FOOTBALL

We have three sets of Mark Harrod metal 16' x 7' 9 v 9 goals. These are the same style as the mini soccer goals but are too big to fit in the container. Therefore, they are stored outside – leaning (carefully) up against the end of the pavilion, below the larger Colts' goals. The same rules as above apply – you MUST use the back bar and pins every time and secure the back bar with U-hooks into the ground.

Please ensure that at least two or three people carefully carry these goals to and from the compound; do not allow the goals to be dragged, or to be carried when assembled and the back-bar is in place.

Do not permit the goals to be used until they are fully assembled and ready. When you carry the goals out to the pitch, leave them flat on the ground until you have all the parts there and are ready to assemble and secure the back bar to make the goals safe.





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COLTS' GOALS

The two pairs of Colts' goals (the large goals which fit into the fixed sockets concreted into the ground) are stored leaning up against the end of the pavilion, resting against timber supports fixed to the building, whereby it is easy to get them in and out of the compound. Please take care when removing or returning them to avoid damaging the building (including the guttering and CCTV camera). It is easiest to take these in and out of the large gates in front of the pavilion.

Please take great care when carrying these goals as the mitre joints between the cross bar and posts can open up and close – **do not put your fingers anywhere near the joints at any time and do not under any circumstances allow children to carry these goals.**

The larger pair of goals is 24' x 8' are for Pitch 5, the full sized adults pitch. The slightly smaller goals, 22' x 7', are for Pitch 3 (also known as the sloping Colts Pitch). At least three adults must carefully carry these goals out and put them in place. When you reach the pitch, lay the goals flat on the floor and fix the nets to the posts and crossbar whilst the goals are laid flat andh BEFORE you lift the posts into the sockets.

The nets for both pairs of the Colts goals are in wheelie bins inside the right hand container. Make sure you have the correct set of nets for your pitch as they are different sizes. If you use these nets, and are tempted to use the mini-soccer U-hooks to pin them down, you must make sure you put the U-hooks back on the rack and not at the bottom of the wheelie bins when you put everything away – we have had several instances where no U-hooks were available for the mini-soccer goals, simply because they had been used with Colts' nets and were all left inside a wheelie bin. There are plenty of pegs so you should use them to secure the nets rather than U-hooks.

At the end of the match, carefully lift out the goals from the sockets, lay them flat on the ground, remove the nets and pick up all the pegs that have been used. Return the nets into the wheelie bins in the container. Three adults should carefully carry the goals back to the compound and stack them NEATLY against the gable end of the building, taking care to ensure that each pair is stacked together and not left resting against the other pair of goals.





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CORNER FLAGS AND RESPECT BARRIERS

These are all inside the right hand container. The corner flags are in a wheelie bin at the front, and the barriers are on the shelving at the back. Every team MUST use Respect barriers for every match. There are no exceptions to this rule – this includes friendlies as well, and at every age group.

Parents should be on one side of the pitch and players/coaches on the opposite side. We have blue lines marked out to clearly denote where the Respect barriers should be located. Set the orange Respect poles about 6m to 8m apart. Respect barriers are an absolute requirement of the FA, our County FA and our Leagues – as well as a Club rule.

Where there are smaller pitches marked within a larger pitch, the parents must always be on the outside of the pitch, i.e. not standing within the larger pitch.

After the match, the blue rope should be wound neatly around the respect pole that has the two hooks on, and NOT simply looped into a coil as they're very difficult to unwind next time around. Put the poles and rope back into the blue bags and then back onto the rack at the back of the right hand container, and not just on the floor in the container.

SITE SECURITY

After each match, the last team to leave is responsible for the security of Herbert's Farm and all the equipment which includes:

- All goals, flags, barriers, hooks and pegs are put away in the right place
- The containers are both locked properly
- All doors and shutters to the Pavilion are closed and locked and lights turned off
- Dustbins are put away and rubbish bags taken out, tied and left next to the compound fence in the car park
- Gates to the pavilion are closed, and properly padlocked ()
- The field gate is closed and locked ()
- The container with goals, flags and barriers is locked ()
- The car park gate is closed and locked ()

