



## DBS and Qualifications – Guidance Note

Saffron Walden Community FC is an FA Charter Standard Community Award Club<sup>1</sup> and is committed to the highest standards of child welfare and protection, and to continuing to meet the requirements for an FA Community Award Club. This note sets out our requirements for volunteers in providing football to our young players.

The Club Board will provide funding and offer effective support in meeting these requirements. The first port of call for support (e.g. on DBS applications) should be the Child Welfare Officer (CWO) Sarah Mullins at: [Sarah.Mullins@swcfc.org.uk](mailto:Sarah.Mullins@swcfc.org.uk)

- Disclosure and Barring Service (DBS) - anyone leading or supporting the coaching of a team needs to have an in-date DBS showing on the FA system and linked to SWCFC before they can cross the white line. Having a DBS from elsewhere (e.g. a school or other sporting environment) is not sufficient. You must have a registered DBS with SWCFC before you begin contact with SWCFC players.
- Emergency 1<sup>st</sup> Aid – teams must have someone with a current FA emergency 1<sup>st</sup> aid qualification (linked to SWCFC) present at all matches and training sessions. The club requires all head coaches and coaching assistants to ensure they have this qualification in place and up to date by the start of each season or to be booked on a course as soon as possible thereafter.
- Safeguarding – the club requires all head coaches and coaching assistants to ensure they have this qualification in place and up to date by the start of each season or to be booked on a course as soon as possible thereafter<sup>2</sup>.
- FA Level 1 Coaching Qualification (or better) - head coaches for each SWCFC team need to have FA Level 1 by the start of each season or to be booked on a course as soon as possible thereafter.

## SWCFC Board August 2018

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<sup>1</sup> The Community Award is the highest designation the FA gives for youth football clubs. See more here: <http://www.thefa.com/get-involved/player/clubs-leagues/fa-charter-standard-programme>

<sup>2</sup> The FA safeguarding course can be renewed online, whereas Emergency Aid must be retaken. Each course must be renewed every three years. Having FA Emergency 1<sup>st</sup> Aid and FA safeguarding qualifications up to date is also key to ensuring we can meet the Charter Standard requirements for membership of the FA Licensed Coaches' Club (FALCC). The club will support coaches in joining and renewing their FALCC membership.

